

The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William W. Allen Middle School
October 15, 2019 – 5:00 p.m.

I. Call to Order – 6:00 p.m.

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 10, 2019
- B. Notice filed with the Burlington County Times on July 10, 2019

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present	Mr. Jack Fairchild
Present	Mrs. Dria Law
Absent	Mrs. Katherine Mullin
Present	Ms. Lauren Romano
Present	Mrs. Caryn Shaw
Present	Mr. Mark Villanueva
Present	Mr. Maurice Weeks

Present	Mr. David A. Weinstein, Vice President
Present	Dr. Sandra Alberti, President

Present	Mr. John Comegno, Esq., Solicitor
Present	Dr. Scott McCartney, Superintendent
Present	Mrs. Joanne D’Angelo, Business Administrator/Board Secretary
Present	Ms. Carole Butler, Director of Curriculum and Instruction
Present	Dr. David Tate, Director of Special Education
Present	Mrs. Debora Belfield, Director of Personnel
Present	Mr. Jeffrey Arey, Director of Instructional Technology

V. Executive Session

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. (“The Open Public Meetings Act”), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student disciplinary matters, and specifically,
 - a. Student matters

2. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,
 - a. Personnel

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by: Mr. Weinstein Second: Mrs. Law Vote: Unanimous

VI. Return to Public

Moved by: Mr. Weinstein Second: Mrs. Law Vote: Unanimous

VII. Adjournment

Moved by: Mr. Weinstein Second: Mrs. Law Vote: Unanimous

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary

The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William W. Allen Middle School
October 15, 2019 – 7:00 p.m.

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

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Present	Mr. David A. Weinstein, Vice President
Present	Dr. Sandra Alberti, President

Present	Mr. John Comegno, Esq., Solicitor
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Present	Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Present	Ms. Carole Butler, Director of Curriculum and Instruction
Present	Dr. David Tate, Director of Special Education
Present	Mrs. Debora Belfield, Director of Personnel
Present	Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #20-69:

September 17, 2019 Executive Session

September 17, 2019 Regular Meeting

Moved by: Mr. Weinstein

Second: Ms. Romano

Vote: Unanimous

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- General Updates
 - Retirement Recognition
 - Miriam Scott
 - Monthly Strategic Plan Update – World Class Learner Pilot Presentation
Ms. Carole Butler introduced district teachers, Mark Ambrosino, Hannah Vaksman, Rosemary Anderson and Christina Hargrove, who presented the results of the *World Class Learner* iPad pilot in which they participated last school year.
 - HIB Self-Assessment – Mr. Michael D’Ascenzo and Ms. Heather Hackl presented the 2018-19 Harassment Intimidation and Bullying Public Report.
 - State of the District – Ms. Carole Butler presented the State of the District report.

D. Student Board Representatives

- Student representatives Ashrit Verma, Cara Petrycki, Claire Hurren and Lucas Megill reported on Spirit Week activities, Homecoming planning, and charities supported by Spirit Week activities which include Mercy Care Malawi, Christopher and Dana Reeves Foundation, and MooreKids.

E. Board Committee Reports – Questions and Comments

- a. **Policy** – Mr. Villanueva reported on the policies considered and highlighted the earned sick leave policy, remote committee meeting attendance, and student ID cards. The language will change slightly for the committee meeting attendance policy.
- b. **Curriculum** – Mrs. Shaw reported that the committee considered K-12 computer technology education, student laptop distribution, and the State of the District presentation.
- c. **Communications** – Mr. Weeks reported that the committee met twice and worked on refining referendum communications and plans for the Education Weekly article in the Sun.
- d. **Finance and Operations** – Mr. Fairchild reported that the committee considered long term substitute placements and the Insight agreement, PEC letters for WAMS and the HS, the referendum questions, and overnight student trips.
- e. **Referendum** – Mr. Weinstein reported that additional state aid funding had been awarded and Bridgeboro Road improvement requirements had been reduced.
- f. **SpEAC** – Mrs. Law reported on the most recent SpEAC meeting which addressed Unified Sports, the High School Common Grounds Coffee Shop, PoshMark, and an IEP checkup information session.

F. Public Comment on Agenda Items

- a. Kelly Flynn of the Moorestown Sun offered to provide the requirements for an article in the Sun.
- b. Katie Berman of 6 Murray Road commented on the iPad pilot program.

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – July, 2019 – Exhibit #20-70

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of July, 2019 attached as Exhibit #20-71.

3. Approval of Bills

I recommend approval of the bills, in the amount of \$7,497,859.42 attached as Exhibit #20-72.

Approval of Items 1 – 2:

Moved by: Mr. Fairchild Second: Mrs. Law Vote: Unanimous

Approval of Item 3:

Moved by: Mr. Fairchild Second: Mrs. Law Vote: 7 – 0, Abstain – 1
Abstention: Mr. Weinstein

VII. Recommendations of the Superintendent

A. HIB Self-Assessment

The HIB Self-Assessment is submitted for approval by the District Anti-Bullying Coordinator.

MOTION:

I recommend approval of the 2018-2019 HIB Self-Assessment as presented.

Moved by: Ms. Romano Second: Mrs. Shaw Vote: Unanimous

B. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on First reading.

- Policy 1642 Earned Sick Leave
- Regulation 1642 Earned Sick Leave
- Policy 0155 Board Committees
- Policy 3159 Teaching Staff Member/School District Reporting Responsibilities
- Policy 3218 Use, Possession, or Distribution of Substances (Teaching Staff)

- Regulation 3218 Use, Possession, or Distribution of Substances (Teaching Staff)
- Policy 4218 Use Possession, or Distribution of Substances (Support Staff)
- Regulation 4218 Use Possession, or Distribution of Substances (Support Staff)
- Policy 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing
- Policy 5517 School District Issued Student ID Cards
- Policy 6112 Reimbursement of Federal and Other Grant Expenditures
- Regulation 6112 Reimbursement of Federal and Other Grant Expenditures
- Policy 7440 School District Security
- Regulation 7440 School District Security

Mr. Villanueva stated the revision to Policy #015 as follows:

While committee members shall make all reasonable efforts to attend committee meetings in person, participation by telephone shall be permitted. If a committee member expects to be unable to participate in a committee meeting, such committee member shall advise the committee chairperson as soon as reasonably possible, and the committee chairperson may, at the chairperson’s discretion, invite a Board member to participate in the committee meeting in place of the absent committee member.

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #20-73, including the stated edits to Policy #0155.

Moved by: Mr. Villanueva Second: Mr. Weinstein Vote: Unanimous

C. Educational Program

1. Special Education Out-of-District Placements 2019-20

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #20-74 for the 2019-20 school year at the location indicated at the approved tuition rate with transportation provided.

Moved by: Mr. Weinstein Second: Mr. Weeks Vote: 7 – 0, Abstain – 1
 Abstention: Ms. Romano

2. Homeless Placements 2019-20

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #20-75 for the 2019-20 school year at the locations indicated and at the approved district tuition rates, where applicable.

Moved by: Mr. Weinstein Second: Mr. Weeks Vote: Unanimous

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as revised Exhibit #20-76.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #20-77.

3. Student Field Trip

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2019-20 school year as listed in Exhibit #20-78.

4. Donations

MOTION:

I recommend the Board accept the following donation:

- \$100 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School
- \$1,000 from Hungry Minds, Inc. to be used to support students districtwide

5. High School Athletic Schedules – Winter 2019

MOTION:

I recommend the Board approve the High School Winter 2019 athletic schedules as listed in Exhibit #20-79.

6. Middle School Athletic Schedules – Winter 2019

MOTION:

I recommend the Board approve the Middle School Winter 2019 athletic schedules as listed in Exhibit #20-80.

7. Overnight Student Trips

The Finance and Operations Committee has reviewed and recommends approval of the following trips:

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #20-81.

Princeton Model Congress	Washington, D.C.	11/21/19 to 11/24/19
Yale Model Congress	New Haven, CT	12/5/19 to 12/8/19
Harvard Model Congress	Boston, MA	2/20/20 to 2/23/20
Penn Model Congress	Philadelphia, PA	3/26/20 to 3/29/20

8. Joint Transportation Agreement

Approval of the following Joint Transportation Agreement will allow Moorestown to participation in transportation services coordinated with Cherry Hill for one (1) student with special needs.

MOTION:

I recommend the Board approve a Cherry Hill Board of Education Joint Transportation Agreement for 9/1/19 to 6/30/20 in the amount of \$48.93 per diem for 180 days, totaling \$8,807.40.

9. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2019-2020 school year.

MOTION:

I recommend that the Board approve the 2019-2020 non-resident tuition students as listed in Exhibit #20-82.

10. Comprehensive Maintenance Plan

The District's Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) require Board approval.

MOTION:

I recommend that the Board approve the 2019-2020 Comprehensive Maintenance Plan and Annual Maintenance Budget Worksheet attached as Exhibit #20-83.

11. Authorization to Accept PEC Letters

MOTION:

The Board of Education of the Township of Moorestown in the County of Burlington, New Jersey hereby acknowledges receipt from the Department of Education of the PEC Letter, dated September 17, 2019, with respect to its Moorestown High School Project (State Project Number 3360-040-20-1000) and PEC Letter, dated September 17, 2019,

with respect to its William Allen Middle School Project (State Project Number 3360-110-20-1000) (collectively, the "Projects"); confirms its election to receive debt service aid for the Projects, determines to accept the Preliminary Eligible Costs determined by the Department of Education as Final Eligible Costs and not to appeal the determination of Preliminary Eligible Costs, and agrees to locally fund any excess costs of the Projects. The Business Administrator/Board Secretary or the Superintendent is authorized to notify the Department of Education of these determinations and elections.

Approval of Items 1 and 3-10:

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: Unanimous

Approval of Item 2:

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: 7 – 0, Abstain – 1
Abstention: Mr. Weeks

Approval of Item 11:

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: 7 – 1
No: Mr. Villanueva

12. December 2019 Referendum Approvals

MOTION

RESOLUTION PROVIDING FOR A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON DECEMBER 10, 2019 FOR CONSIDERATION OF TWO BOND PROPOSALS BY THE LEGALLY QUALIFIED VOTERS OF THE SCHOOL DISTRICT.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MOORESTOWN IN THE COUNTY OF BURLINGTON, NEW JERSEY (with not less than a majority of the full membership of the Board concurring) AS FOLLOWS:

1. It is hereby determined that two bond proposals, together with an interpretive statement, shall be submitted for voter approval at a special school district election to be held on December 10, 2019 between the hours of 2:00 p.m. and 8:00 p.m. as permitted and required by law. The form of the proposals and interpretive statement shall read substantially as follows with such adjustments as may be provided by bond counsel:

PROPOSAL No. 1

The Board of Education of the Township of Moorestown in the County of Burlington, New Jersey is authorized: (a) to undertake various renovations, alterations, improvements, and an addition at William Allen Middle School and various renovations, alterations, and improvements at George Baker Elementary School, Moorestown High School, Mary Roberts Elementary School, South Valley Elementary School, Upper Elementary School and the Administration Building including related fixtures, furnishings, equipment and site work; (b) to appropriate \$22,673,138 for such purposes; and (c) to issue bonds of the school district in the principal amount of \$22,673,138.

The final eligible costs of the projects approved by the Commissioner of Education are \$17,555,515 (with \$5,582,065 allocated to William Allen Middle School, \$2,692,200 allocated to George Baker Elementary School, \$4,359,375 allocated to Moorestown

High School, \$1,756,875 allocated to Mary Roberts Elementary School, \$1,847,500 allocated to South Valley Elementary School, \$1,317,500 allocated to Upper Elementary School and \$0 allocated to the Administration Building). The proposed improvements include \$375,000 allocated to the Administration Building for school construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). **The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this election.**

PROPOSAL No. 2

(Bond Proposal No. 2 will only go into effect if Bond Proposal No. 1 is also approved by the voters at this election.)

The Board of Education of the Township of Moorestown in the County of Burlington, New Jersey is authorized: (a) to undertake various renovations, alterations, improvements, and an addition at William Allen Middle School and various renovations, alterations, and improvements at Moorestown High School and the Administration Building including related fixtures, furnishings, equipment and site work; (b) to appropriate \$3,539,125 for such purposes; and (c) to issue bonds of the school district in the principal amount of \$3,539,125.

The final eligible costs of the projects approved by the Commissioner of Education are \$356,750 allocated to William Allen Middle School. The proposed improvements include \$1,432,375 (with \$0 allocated to William Allen Middle School, \$818,750 allocated to Moorestown High School, and \$613,625 allocated to the Administrative Building) for school construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). **The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this election.**

INTERPRETIVE STATEMENT

If both bond proposals are approved by the voters at this election, the Board of Education will be authorized to undertake school capital projects for a total cost of \$26,212,263 and to issue bonds in the total principal amount of \$26,212,263 to fund the projects. The aggregate amount of the final eligible costs of these projects approved by the Commissioner of Education is \$17,912,265 (with \$5,938,815 allocated to William Allen Middle School, \$2,692,200 allocated to George Baker Elementary School, \$4,359,375 allocated to Moorestown High School, \$1,756,875 allocated to Mary Roberts Elementary School, \$1,847,500 allocated to South Valley Elementary School, \$1,317,500 allocated to Upper Elementary School and \$0 allocated to the Administration Building). The proposed improvements include \$1,807,375 (with \$0 allocated to William Allen Middle School, \$0 allocated to George Baker Elementary School, \$818,750 allocated to Moorestown High School, \$0 allocated to Mary Roberts Elementary School, \$0 allocated to South Valley Elementary School, \$0 allocated to Upper Elementary School and \$988,625 allocated to the Administration Building) for school construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects approved

at this election. The Board is authorized to transfer funds among the projects approved at this election.

2. This Board of Education hereby approves and adopts the proposals set forth above, and, subject to the approval of the legal voters of the School District, hereby determines to carry out the improvements described therein (the "Projects").

3. This Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 the supplemental debt statement has been prepared by the chief financial officer of the Township of Moorestown (the "Township"), giving effect to the proposed authorization of bonds of the School District in the maximum amount of bonds authorized in the proposals. The supplemental debt statement has been filed in the office of the Township Clerk and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the final adoption of the proposals and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.

4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the proposals, together with the interpretive statement, to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the proposals and interpretive statement to the voters at the special school district election and to seek the assistance of the county officials and municipal clerk in conducting the special school district election.

5. The Board acknowledges receipt of the Preliminary Eligible Cost (PEC) letters and Other Capital Project Determination letter from the Department of Education with respect to the Projects. The Board hereby elects to receive to receive debt service aid with respect to the Projects pursuant to Section 9 of the Act. The Board further determines to accept the preliminary eligible costs determined by the Department of Education as final eligible costs and not to appeal the determination of preliminary eligible costs. The Business Administrator/Board Secretary is authorized to notify the Department of Education of the School District's election with respect to the eligible costs and the election to receive debt service aid pursuant to Section 9 of the Act as set forth herein and as may be required.

6. The educational plans and the schematic plans for the construction of the Projects have heretofore been approved by this Board of Education, and such approvals are hereby reconfirmed.

7. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the "Board Representatives") have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans and the schematic plans for the Projects, together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, the schematic plans, the acquisition of the land and the Projects and any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and N.J.A.C. 6A:26-2.1(f), 2.3(c), 3.1, 3.2, 3.11, 3.12 and 7.1 as appropriate.

8. The Board Representatives have heretofore further been authorized and directed to submit the schematic plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, as necessary, and such authorization and direction is hereby reconfirmed.

9. Garrison Architects, the School District's appointed architect for the Projects (the "Project Architect") has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the architects for this purpose

on behalf of the Board of Education, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.

10. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. Any actions authorized herein and taken prior hereto are hereby ratified. The Business Administrator/Board Secretary is authorized and directed to act on behalf of the Board of Education to make such determinations required of the Board of Education for the conduct of the election.

11. As used herein the reference to the Business Administrator/Board Secretary is deemed to refer to the Acting Business Administrator and/or the Acting Board Secretary, or any such interim official hired by the Board of Education, as appropriate.

Approval of Item 12:

Moved by: Mr. Weinstein

Second: Mr. Fairchild

Roll Call Vote: 7 – 1

No: Mr. Villanueva

E. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2019-2020 school year.

1. Appointments

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Debra McClernan, as a Non-Instructional Registered Nurse at the High School and Upper Elementary School. Ms. McClernan has a BSN from The University of Phoenix. Her annual compensation is \$46,144.00 prorated, for 4 hours per day at the hourly rate of \$57.68, effective on or about November 4, 2019 through June 30, 2020.

Support Staff

- a. Nazneen Khan, as a Paraprofessional at the George Baker Elementary School. Ms. Khan has been placed on Column Para AA/BS, Step 3 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$12.98 (4.5 hours per day) for an annual salary of \$10,864.26 prorated, effective on September 23, 2019 through June 30, 2020.
- b. Lisa Matos, as a Paraprofessional at the George Baker Elementary School. Ms. Matos has been placed on Column Para EDUC, Step 6 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$16.28 (6.75 hours per day) for an annual salary of \$20,439.54 prorated, effective on November 11, 2019 through June 30, 2020.
- c. Anthony Gonzalez, as Head Custodian at the South Valley Elementary School. Mr. Gonzalez has been placed on Column B, Step 9 of the Building and Grounds Salary Guide at an annual salary of \$46,280.30 prorated, effective December 1, 2019 through June 30, 2020.

- d. Joanne White, as a Paraprofessional at the Middle School. Ms. White has been placed on Column Para+30, Step 10 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$21.18 (4 hours per day) for an annual salary of \$15,797.92 prorated, effective on September 25, 2019 through June 30, 2020.
- e. Rossella Cusumano, as a Paraprofessional at the High School. Ms. Cusumano has been placed on Column Para EDUC, Step 5 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$15.53 (6.75 hours per day) for an annual salary of \$19,497.92 prorated, effective on or about November 1, 2019 through June 30, 2020.
- f. Joan Kirby, as a Paraprofessional at the High School. Ms. Kirby has been placed on Column Para, Step 2 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$11.58 (6.75 hours per day) for an annual salary of \$14,538.69 prorated, effective on or about October 16, 2019 through June 30, 2020.
- g. Timothy Gannon, as an Assistant Child Caregiver for the Extended Day Care Program for the District. Mr. Gannon's hourly rate is \$10.00 for 2.25 hours per week as directed, effective on or about October 16, 2019 through June 30, 2020.
- h. Madelyn McMahon, as an Assistant Child Caregiver for the Extended Day Care Program for the District. Ms. McMahon's hourly rate is \$10.00 for 2.25 hours per week as directed, effective on or about October 21, 2019 through June 30, 2020.
- i. Madelyn Miraglia, as an Assistant Child Caregiver for the Extended Day Care Program for the District. Ms. Miraglia's hourly rate is \$10.00 for 2.25 hours per week as directed, effective on October 1, 2019 through June 30, 2020.
- j. Mia Rowan, as an Assistant Child Caregiver for the Extended Day Care Program for the District. Ms. Rowan's hourly rate is \$10.00 for 2.25 hours per week as directed, effective on October 1, 2019 through June 30, 2020.
- k. Phylliss Mancine, as a Paraprofessional for the Transportation Department. Ms. Mancine has been placed on Column Para, Step 2 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$11.58 (5 hours per day) for an annual salary of \$10,769.40 prorated, effective on September 23, 2019 through June 30, 2020.
- l. Ernest Bernard, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$15,097.50 prorated, effective on or about October 16, 2019 through June 30, 2020.

2. Leave of Absence and Extensions to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Jennifer Canfield, a Special Education Preschool Teacher at the South Valley Elementary School, a paid Medical Leave of Absence January 13, 2020 through February 5, 2020; unpaid Family Medical Leave of Absence February 6, 2020 through February 28, 2020; unpaid NJ Family Medical Leave of Absence February 29, 2020 through June 3, 2020.

- b. Marcia Stetler-Klock, a Computer Teacher at the Upper Elementary School, a paid Medical Leave of Absence September 27, 2019 through November 27, 2019.
- c. Joanna Weick, a School Counselor at the Upper Elementary School, an unpaid absence November 6, 2019.
- d. Kathleen Trommelen, a Social Studies Teacher at the Middle School, a paid Medical Leave of Absence January 22, 2019 through March 29, 2019; an unpaid Family Medical Leave of Absence April 1, 2019 through June 30, 2019 (not to exceed 60 days); unpaid Child Rearing Leave of Absence August 28, 2019 through September 30, 2019: an extension to an unpaid Child Rearing Leave of Absence from October 1, 2019 through November 1, 2019. Requesting an extension to an unpaid Child Rearing Leave of Absence from November 4, 2019 through December 31, 2019.
- e. Melanie Bruno, a Social Studies Teacher at the High School, a paid Medical Leave of Absence August 28, 2019 through October 1, 2019; an extension to the paid Medical Leave of Absence from October 2, 2019 through October 18, 2019.

Support Staff

- a. Lauren McGlone, a Special Projects Manager for the District, a paid Medical Leave of Absence October 14, 2019 through December 1, 2019.
- b. Diane Mason, a Paraprofessional at the George Baker Elementary School, an unpaid Intermittent Family Medical Leave of Absence August 28, 2019 through December 21, 2019 (not to exceed 60 days).
- c. Michelle Molz, a Paraprofessional at the George Baker Elementary School, an unpaid absence on November 5, 2019, November 6, 2019 and November 11, 2019.
- d. Sara Quigley, a Paraprofessional at the George Baker Elementary School, an unpaid absence on December 2, 2019 through December 6, 2019.
- e. Raji Nuthalapati, a Paraprofessional at the Upper Elementary School, a paid Medical Leave of Absence August 28, 2019 through October 4, 2019; and unpaid Family Medical Leave of Absence October 7, 2019 through October 11, 2019 (not to exceed 60 days).
- f. Ruth DiTullio, a Paraprofessional at the Middle School, a paid Medical Leave of Absence September 30, 2019 through October 11, 2019.
- g. Michelle Holland, a Paraprofessional for the Transportation Department, a paid Medical Leave of Absence January 1, 2020 through February 21, 2020; unpaid Family Medical Leave of Absence February 22, 2020 through May 26, 2020.
- h. Debra Rulli, a Secretary for the Transportation Department, a paid Medical Leave of Absence September 18, 2019 through October 4, 2019.

3. Change of Assignment/FTE

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Christine Radtke a Paraprofessional at the Mary Roberts Elementary School to the Middle School, effective October 1, 2019 through June 30, 2019.

4. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. David Nuzzie, an Electrician for the District, effective November 30, 2019.
- b. Anthony Gonzales, a Custodian at the Middle School, effective November 30, 2019.

5. Substitutes - Exhibit #20-84

6. Winter Athletics - Exhibit #20-85

7. Winter Athletic Volunteers - Exhibit #20-86

8. Creative Minds Staff - Exhibit #20-87

9. Student Teacher - Exhibit #20-88

10. ESSA Title I Tutors - Exhibit #20-89

11. Movement on the Salary Guide - Exhibit #20-90

12. Co-Curricular - Exhibit #20-91

13. Clubs - Exhibit #20-92

14. Professional Development October 31, 2019 - Exhibit #20-93

15. Adjustment to Transportation Hours - Exhibit #20-94

16. Extended Day Care Program-LTS - Exhibit #20-95

Approval of Items 1 – 16:

Moved by: Mr. Weeks

Second: Mrs. Law

Roll Call Vote: 8 - 0

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #20-96

IX. Informational Only

A. Enrollment Information – October 1, 2019

	2018-2019	2019-2020
High School	1294	1267
Middle School	638	665
Upper Elementary School	917	914
Elementary School	<u>1126</u>	<u>1115</u>
Total	3975	3961

B. Old Business

C. New Business

- a. Mr. Villanueva noted that the enrollment counts for each school except the middle school have gone down this year.
- b. Mr. Weeks suggested that the board discuss guidelines for articles produced for the press. Mr. Weinstein suggested that the Communication Committee produce a recommendation first.

D. Public Comments

- a. Lisa Trapani commented on the homeless list and the earned sick leave policy.
- b. Nicola Hampton of 725 North Stanwick Road expressed appreciation for the efforts of the Communications Committee.
- c. Matthew Kane of 12 Bramley Road commented on the State of the District presentation and asked about the hours of the election.

X. Adjournment – 8:59 p.m.

Moved by: Mr. Weinstein Second: Mr. Weeks Vote: Unanimous

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary